

2025 Christmas Lights Volunteer Role Descriptions

1. Car Parking & Traffic Management

- Direct vehicles into appropriate parking spaces.
- Manage traffic flow to prevent congestion and ensure safe pedestrian movement.
- Provide assistance to attendees as they arrive and depart.

2. Care of Amenities / Bins

- Ensure restrooms are clean, stocked, and maintained throughout the event.
- Regularly empty bins and ensure waste is properly managed across the venue.
- Keep the event space clean and tidy, including handling any spills or litter.

3. Food / Drink / Snacks

- Serve food, drinks, or snack items to event attendees.
- Handle cash or card payments.
- Provide a friendly and engaging sales experience to attendees.
- Keep the food space clean and tidy, including handling any spills or litter.

4. Amusement Rides

- Assist attendees with getting on and off rides and ensure they follow safety instructions.
- Manage queues and maintain a safe environment for all participants.
- Supervise, ensuring safety protocols are followed.

5. Welcome / Host / Usher Team

- Greet guests at the entrance and provide directions to key areas of the event including handing out guest programs.
- Assist in guiding attendees to seating or activity areas and answering any questions.
- Ensure a friendly and welcoming atmosphere, being a point of contact for any guest needs.

6. Kid's Activities

- Help with activities, games, and crafts for children.
- Ensure the safety of children participating and engage with them.
- Work closely with parents to ensure a smooth flow of activities and manage group sizes.

7. Glow Products

- Sell and distribute glow products such as light-up toys, necklaces, and accessories.
- Handle cash or card transactions and restock products as needed.
- Provide a friendly and engaging sales experience to attendees.

8. Prayer Team

- Join with other prayers to intercede and pray over the event.
- Offer support and prayer to attendees who seek spiritual encouragement.
- Be available in designated areas for prayer requests and offer a comforting presence.

9. Wash Up Team: Throughout the Night

- Assist with cleaning and washing dishes, utensils, and cooking equipment throughout the event.
- Ensure the kitchen and food preparation areas are kept clean and hygienic.

10. Kitchen Clean Up Team (at the end of the event each night)

- Assist with cleaning and washing dishes, utensils, and cooking equipment at the end of the event each night.
- Assist the kitchen team putting away food from the stalls.
- Clean and tidy the kitchen in preparation for the next day.

11. Set Up Team (2nd – 5th December)

- Help set up the event space, installing the Tunnel of Light, Christmas Forest, garden lights, moving furniture etc.

12. Pack Down Team (Friday 12th December - 9pm Onwards)

- Help return the site back to the normal layout.

13. Cooking for Christmas Lights (8th & 9th December)

- Helping with food preparation for the food stalls.